

## Okinawa International University (OKIU) Applications for 2019 Exchange Program

2019 Academic Calendar		
2019 Spring Semester	Start	April 1, 2019
	End (including exams)	Early August, 2019
2019 Fall Semester	Start	Mid September, 2019
	End (including exams)	Mid February , 2020
Study duration	Full year only	

Academic Information	
Academic requirements	<p>Submit the following required documents:</p> <p><b>I . DOCUMENTS NEEDED TO APPLY FOR ADMISSION TO OKIU</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 1. Exchange Student Application for Admission (OKIU's Form 1)</li> <li><input type="checkbox"/> 2. Medical Examination Report (OKIU's Form 2)</li> <li><input type="checkbox"/> 3. Statement of Motivation and Goals (OKIU's Form 3) (in Japanese)</li> <li><input type="checkbox"/> 4. Letter of Recommendation from Home University (in English or Japanese)</li> <li><input type="checkbox"/> 5. Certificate of Enrollment at Home University (in English)</li> <li><input type="checkbox"/> 6. Transcript of Academic Records at Home University (in English)</li> </ul> <p><b>II . DOCUMENTS NEEDED TO APPLY FOR THE CERTIFICATE OF ELIGIBILITY</b></p> <p>Applicant should submit necessary documents well in advance so that the applicant may receive the certificate before entering Japan.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 1. Application for Certificate of Eligibility (Japanese Immigration Bureau's Form) (in English or Japanese)</li> <li><input type="checkbox"/> 2. Color Photocopy of Passport (page with photo, name and passport number)</li> <li><input type="checkbox"/> 3. Head &amp; shoulders photograph with white background (2 copies in Passport-Size and 2 copies in 3 by 2.5 centimeter size)</li> </ul> <ul style="list-style-type: none"> <li>● Please do not put any of these on the documentation forms.</li> </ul>

	<p><input type="checkbox"/> 4. Statement of Reasons to Study in Japan 〔申請理由書〕 (Free Form) (in Japanese)</p> <ul style="list-style-type: none"> <li>● Please describe             <ol style="list-style-type: none"> <li>(1) Your reason for wanting to study in Japan.</li> <li>(2) Study plan for the duration of your stay in Okinawa and once returning to your University.</li> <li>(3) How to pay the tuition fees and living expenses during the stay in Okinawa.</li> </ol> </li> </ul> <p><input type="checkbox"/> 5. Documents to prove the ability to pay living expenses while in Okinawa</p> <ul style="list-style-type: none"> <li>● For applicants personally paying living expenses: Please submit a Certificate of Deposit Balance (Original) in the applicant's name showing the current balance.</li> <li>● For applicants receiving a remittance for payment of living expenses from family members or relatives located in their home country:             <ol style="list-style-type: none"> <li>(1) Please submit the Statement of Financial Support Form (OKIU's Form 4) [経費支弁書] (to be filled in ENGLISH by the financial benefactor and signed), attached with a JAPANESE translation.</li> <li>(2) Certificate of Deposit Balance (Original) in the financial benefactor's name showing the current balance is also needed. In either case, the Certificate of Deposit Balance should show the amount in Japanese Yen (JPY) or US dollars (USD). No less than US\$3,000.</li> </ol> </li> </ul> <p>Note: In cases where applicants have taken the Japanese Language Proficiency Test, please also submit documents to certify which level has been passed.</p>
Language requirements for non-native speakers of English	None
Courses available to exchange students	Basically, all courses are available to exchange students, but it is not guaranteed.

Course restrictions	Some courses have prerequisites.
Language courses	Beginner to advanced Japanese course for international students. English, Spanish, Chinese, Korean, French, German are also available.
Course registration	Online registration. Registration period will be announced on arrival.
Transcripts	Transcripts are generally available one month after the final exams. The Center for Global Human Resource Development will send a copy of students' transcript to their home institution free of charge.

Nomination & Application Process	
Application deadline	December 7, 2018
Application procedure	Mail the original required documents to Okinawa International University. (Home institution to Okinawa International University.)  Okinawa International University Center for Global Human Resource Development 2-6-1 Ginowan, Ginowan City, Okinawa 901-2701, Japan

Accommodation and Facilities	
Housing arrangements (Single housing only)	Exchange students are provided with a private room. Each student is provided with a bed, bedding pack, desk, chair, closet, bookshelf, electric fan, the Internet, rice cooker and Kettle. Air conditioner, washing machine, refrigerator, and microwave are also placed. Own kitchen, shower room and bathroom are available. The apartment is located off-campus and it takes 2-3 minutes from the campus.
Period of stay (Full year)	Spring - Fall      March 19, 2019 – Mid February, 2020 Students are able to stay a full year including summer and winter break. *Expected check-in and –out dates will be announced in due time.

Insurance	
Insurance requirements	All students are required to obtain health insurance that OKIU provides at a cost of 1,340Yen / year. Students must also apply for National Health Insurance.

Arrival Information		
Expected arrival dates for exchange students	2019 Spring Semester	March 19, 2019
Orientation program	2019 Spring Semester	Within a week of arrival
Pick-up service	Airport pick-up service is free of charge on weekdays. Weekends and night pick-ups are not available. Students need to inform OKIU of their flight number by February 18, 2019. We strongly suggest flying in one group from the same school.	

Fees		
Fees payable	Room Rent: 41,941 yen/ month (including processing fee) Room Deposit: 25,000 yen (Refund when leaving) Deposit for Gas: 10,000 yen (Refund when leaving) Student Insurance: 1,340 yen (full semester)	
Estimated monthly expenses (excluding housing costs as indicated above)	Meals	30,000 - 40,000 yen
	Entertainment	10,000 - 30,000 yen
	Electric bill	2,000 - 7,000 yen
	Miscellaneous	10,000 -
	Total	52,000 – 87,000yen

Scholarship		
OKIU scholarship (40,000 yen/month)	Spring-Fall Semester	April - February

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