

Instructions for filling out the Application Documents

ERASMUS+ Partner Universities

Application documents to be submitted for study abroad at an ERASMUS+ Partner University of the Institute for Social Sciences (upload online and submit by email):

- Complete and submit the [Online Application](#)** (indicate all 3 preferences, check box for Erasmus funding, upload other documents, sign application form, send together with all supporting documents via email).
- Curriculum Vitae** (1x, in English or German, required information: Date/place of birth, current address, home address if applicable, phone number, email address, nationality).
- Letter of Motivation** (max. 1 page in German or English, for each university separately, reference to specific study intentions at the host university)
- Transcript of Records** (signed by the examination office)
- Bachelor Certificate** (Master students in the first semester)
- Preliminary course list** (for each university separately, 30 ECTS/semester)
- Language Certificates** (Please use the comment field in the online application to indicate, if language certificates will be submitted later)
- If applicable, other supporting documents** (e.g. previous stays abroad)

General Information:

- The link to the online application can be found here: <https://osnabrueck.moveon4.de/locallogin/586e385783fb96b247fa3f18/eng> or in the download area of the International Office.
- In the online application, 3 exchange preferences can be indicated in order of priority (the combination of departmental, ERASMUS, and university partnerships is also possible).
- The online application also contains a field to apply for the ERASMUS grant.
- Application deadline for the entire academic year 2023/24 (WS 2023/24 and/or SoSe 2024) is February 02, 2023!
- Submission of ERASMUS application documents (online application + supporting documents and certificates) to the Study Abroad & Internships Office of the Institute for Social Sciences via email to Mareike Tudor, international@sozialwiss.uos.de.
- Please use the comment field in the online application to indicate any language courses that are currently still running or planned.

Preliminary Course List:

- According to ERASMUS ECTS guidelines, 30 ECTS per semester or 60 ECTS per year must be earned while studying abroad.
- If the course offers for the academic year 2023/24 are not yet available, please orientate yourself on this year's offer (an adjustment of the course selection is still possible at a later point in time).
- When selecting courses, please make sure that they take place at the partner department of the host university (courses from other departments are possible in some cases, but require separate agreement).
- Information on the recognition of credits from your studies abroad can be found here: https://www.sozialwissenschaften.uni-osnabrueck.de/studierende/auslandsbuero/studienleistungen_im_ausland.html